

Jane Austen Society of North America, Inc.
(JASNA)

2017 International Visitor Program
Application Fact Sheet

The JASNA IVP committee is particularly interested in applicants whose own Austen-related project and/or interests match the needs expressed by our Chawton partners: Jane Austen's House Museum, Chawton House Library, and/or St. Nicholas Church. More information about these partners will be posted alongside the JASNA IVP Application Information on the JASNA website in October 2016.

Applicants should take note of the following program guidelines:

1. The applicant must be a registered member of JASNA who resides in the United States or Canada.
2. The committee prefers completed electronic application forms and supporting documents (sent to chawtonivp@jasna.org). However, members may also mail completed applications to the following address:

Dr. Marilyn Francus
6406 Darlington Road
Pittsburgh, PA 15217

All completed applications must be received by December 15, 2016. Incomplete applications will not be considered. Do not send unsolicited materials with your application—the committee will contact you and/or your references if we have questions about your application.

3. Applications will be assessed based on the importance of the project; the applicant's need to have access to materials in Chawton; the viability of the project (in terms of project parameters, time, resources, and so on); and the useful skills that the applicant brings to the Jane Austen House Museum, Chawton House Library, and St. Nicholas Church.
4. JASNA will provide the International Visitor with a \$3,250 (US currency) grant to assist the Visitor with the following expenses:
 - Round-trip air transportation to England from the continental USA or Canada;
 - Accommodations at Chawton House Library;
 - Local transportation;
 - Meals.

5. JASNA will arrange pre-paid housing for the International Visitor at Chawton House Library (the cost of which will be deducted from the \$3,250 grant before funds are transmitted to the Visitor) for up to six weeks during the months of July and August. The period selected by the International Visitor must include the date of the Jane Austen Society AGM in July.
6. Neither JASNA nor the institution(s) for which the International Visitor works in England will provide health or accident insurance. JASNA recommends that applicants confirm that their personal insurance coverage will apply in England.
7. The stipend and other payments made to and on behalf of the International Visitor will constitute taxable income.
8. In addition to the International Visitor's personal project, JASNA's International Visitor will:
 - a) work a total of 14 hours a week (ideally, the 14 hours per week will be spread evenly among the different sites) carrying out duties as assigned by management of Jane Austen's House Museum, Chawton House Library, and/or St. Nicholas Church;
 - b) attend the Jane Austen Society's AGM in July in Chawton and provide staff assistance to the AGM as the Honorary Secretary of the Jane Austen Society may request;
8. Upon completion of the International Visitor Program, the International Visitor will submit articles to:
 - a. the Guest Column of *The JAS Record* regarding his/her experience;
 - b. *JASNA News* regarding his/her experience.

The IVP Committee will make every effort to announce their decision on or before February 15, 2017. Questions about the program can be sent to Marilyn Francus at chawtonivp@jasna.org.